



LAKE WHATCOM WATER AND SEWER DISTRICT
1220 Lakeway Drive
Bellingham, WA 98229

WORK SESSION OF THE BOARD OF COMMISSIONERS

Minutes

September 08, 2021

Board Secretary Todd Citron called the Work Session to order at 5:35 p.m.

Attendees: Commissioner Todd Citron
Commissioner John Carter
Commissioner Bruce Ford
General Manager Justin Clary
Assistant General Manager/District Engineer Bill Hunter
Operations & Maintenance Manager Brent Winters
Finance Manager/Treasurer Jenny Signs
Recording Secretary Rachael Hope
District Legal Counsel Bob Carmichael

No public were in attendance. All attendees participated remotely by phone or video conferencing.

2022-2027 Six-Year Strategic Business Plan

General Manager Justin Clary indicated that the objective of this Board workshop was to present the draft six-year strategic business plan that District management, in collaboration with staff, has developed for the Board's review and input. This Plan has been developed to look beyond the traditional annual budget process in identifying, and better positioning the District to adequately respond to future needs and fiscal constraints.

Recognizing that the District annually undergoes development of Board -guided goals through creation of an annual budget, this Plan looks six years into the future with intent to proactively plan today for what is anticipated tomorrow. Plan goals have also been developed in consideration of Board-identified priorities that resulted from last year's Effective Utility Management (EUM) assessment process. Built into this Plan are department-specific goals with strategies for completion, and workload indicators and performance measures to monitor goal attainment.

The Plan looks at the trends of the District to anticipate future needs. Financial resources are also forecast, taking into consideration economic indicators, recent legislation, and anticipated mandates. The Plan is then focused on using available resources in the most efficient manner to provide quality

service to our customers, while supplementing existing resources as necessary to meet the current and future needs of the District. Discussion ensued.

With no further business, Citron adjourned the Work Session 6:30 p.m.



Board President, Laura Abele

Attest: 

Recording Secretary, Rachael Hope

Minutes approved by motion at Regular Special Board Meeting on 9/29/21
Date Minutes Approved