



LAKE WHATCOM WATER AND SEWER DISTRICT  
1220 Lakeway Drive  
Bellingham, WA 98229

## WORK SESSION OF THE BOARD OF COMMISSIONERS

### Minutes

*October 25, 2021*

Board President Laura Abele called the Work Session to order at 1:00 p.m.

**Attendees:** Commissioner Laura Abele  
Commissioner Todd Citron  
Commissioner John Carter  
Commissioner Bruce Ford  
Commissioner Leslie McRoberts  
General Manager Justin Clary  
Assistant General Manager/District Engineer Bill Hunter  
Operations & Maintenance Manager Brent Winters  
Finance Manager/Treasurer Jenny Signs  
Recording Secretary Rachael Hope

Also in attendance were Tage Aaker and Sam Ault of FCS Group. All attendees participated remotely by phone or video conferencing.

#### **Review of District Mission & Goals and Confirmation of Retreat Objectives**

General Manager Justin Clary briefly highlighted the District's mission and goals to begin the meeting. He explained that the purpose of this Board workshop was to further discuss the District's Six-Year Strategic plan and currently-in-progress rate study. The objective was to provide staff with guidance on the Board's preferred focus for capital improvements and project prioritization.

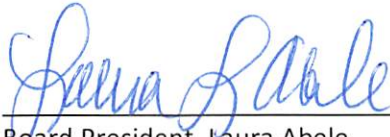
#### **Six-Year Obligation/Initiative Review**

Clary recalled that the six-year strategic business plan was developed by District staff and presented to the Board previously at a work session on September 8, 2021. Specific topics of discussion for this work session included incorporation of Board comments from that meeting, as well as focus on Operational Projections, Capital Improvement/System Reinvestment Plan, and Strategic Plan Initiatives. Discussion followed.

**Rate Impact Analysis & Initiative Prioritization**

Clary led the Board into discussion about the ongoing rate study and prioritization of various possible initiatives to address and place focus on.

With no further business, Abele adjourned the Work Session 5:00 p.m.



Board President, Laura Abele

Attest:   
Recording Secretary, Rachael Hope

Minutes approved by motion at  Regular  Special Board Meeting on NOV 10, 2021  
Date Minutes Approved