



LAKE WHATCOM WATER AND SEWER DISTRICT
1220 Lakeway Drive
Bellingham, WA 98229

REGULAR SESSION OF THE BOARD OF COMMISSIONERS

Minutes

January 26, 2022

Board President Laura Abele called the Regular Session to order at 8:00 a.m.

Attendees:

Commissioner Laura Abele	General Manager Justin Clary
Commissioner Todd Citron	Finance Manager/Treasurer Jenny Signs
Commissioner Bruce Ford	Operations Manager Brent Winters
Commissioner Leslie McRoberts	Recording Secretary Rachael Hope

Excused Absences: Commissioner John Carter

All attendees participated remotely by phone or video conferencing.

Roll Call

General Manager Justin Clary performed a roll call to identify those in attendance, and then verbally confirmed that the meeting was noticed in accordance with Resolution No. 859 allowing remote meeting attendance, as well as in compliance with current statutory requirements. It was confirmed that all participants were able to be heard and hear each other clearly.

Consent Agenda

Action Taken

Citron moved, Ford seconded, approval of:

- Payroll for Pay Period #02 (01/08/2022 through 01/21/2022) totaling \$45,303.77
- Payroll Benefits for Pay Period #02 totaling \$51,986.99
- 4th Quarter 2021 Payroll Taxes totaling \$7,444.88
- Accounts Payable Vouchers totaling \$167,622.42

Motion passed.

General Manager's Report

Clary updated the board on several topics including his attendance at the Eagleridge Homeowners Association annual meeting, progress on claims and repairs in relation to the Ford Transit which was stolen and subsequently recovered in December, and the open Maintenance Worker I position. He also presented several graphs with information requested by the Board regarding to monthly and annual sewer flow volumes conveyed from the District to the City of Bellingham over the past six years. Discussion followed.

Engineering Department Report

Clary briefly highlighted several areas, including bid advertising for the upcoming Euclid Sewer Pump Station project, upcoming advertising for phase 2 of the Lake Whatcom Boulevard sewer main rehabilitation project, and deployment of updates to the District computer servers scheduled for February.

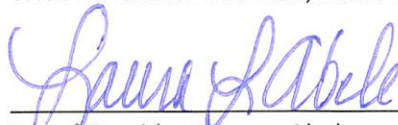
Finance Department Report

Signs presented the District's 4th Quarter 2021 Financial Report, highlighting that since the end of the late fee and shut-off moratorium in September the District has seen a 48% decrease in account arrearage. Signs and Clary both recognized the work the Opportunity Council has done within Whatcom County, which has directly benefited District customers.

Operations & Maintenance Department Report

Winters gave a report on field crew operations, including ongoing safety training, continued high turbidity in the Sudden Valley Water Treatment Plant, and the North Point Sewer Pump Station. Clary recognized Winters for excellent work with customers affected by the temporary diesel pump in place during repairs to that station.

With no further business, Abele adjourned the Regular Session 8:45 a.m.



Board President, Laura Abele

Attest: 

Recording Secretary, Rachael Hope

Minutes approved by motion at Regular Special Board Meeting on 2/9/2022
Date Minutes Approved