



LAKE WHATCOM WATER AND SEWER DISTRICT

1220 Lakeway Drive
Bellingham, WA 98229

REGULAR SESSION OF THE BOARD OF COMMISSIONERS

Minutes

September 28, 2022

Board President Laura Abele called the Regular Session to order at 8:00 a.m.

Attendees:

Commissioner Laura Abele	General Manager Justin Clary
Commissioner Todd Citron	Assistant GM/District Engineer Bill Hunter
Commissioner Bruce Ford	Finance Manager/Treasurer Jenny Signs
Commissioner Jeff Knakal	Operations & Maintenance Manager Brent Winters
Recording Secretary Rachael Hope	District Legal Counsel Bob Carmichael

Excused Absence: Commissioner John Carter

Also in attendance was District employee Jason Dahlstrom.

All attendees participated remotely by phone or video conferencing.

Roll Call

General Manager Justin Clary performed a roll call to identify those in attendance, and then verbally confirmed that the meeting was noticed in accordance with Resolution No. 859 allowing remote meeting attendance, as well as in compliance with current statutory requirements. It was confirmed that all participants were able to be heard and hear each other clearly.

Consent Agenda

Action Taken

Citron moved, Knakal seconded, approval of:

- Payroll for Pay Period #19 (09/03/2022 through 09/16/2022) totaling \$50,390.46
- Payroll Benefits for Pay Period #19 totaling \$54,737.01
- Accounts Payable Vouchers totaling \$652,949.39

Motion passed.

Resolution 885: Creating a Customer Class Subject to Undeveloped Properties in ULID No. 18 Benefiting Area

Clary recalled that at its regularly scheduled meeting on September 14, 2022, the Board discussed the expiration of the 2003 charge in lieu of assessment related to Utility Local Improvement District No. 18, and directed staff and legal counsel to develop a resolution creating a customer class extending through 2027 the charge in lieu of assessment fee for those properties that had neither "opted out" nor paid the original ULID No. 18 assessment. A draft of the requested resolution was presented for Board consideration. Discussion followed.

Action Taken

Citron moved, Ford seconded to adopt Resolution 885 as presented. Motion passed.

General Manager's Report

Clary updated the Board on several topics including the closeout of a Labor & Industries inspection related to the chlorine release at the Sudden Valley Water Treatment Plant, an update on the City of Bellingham's Post Point Resource Recovery project, and the undertaking of an inventory project related to EPA requirements regarding lead and copper pipes and fittings. He also introduced Jason Dahlstrom as the incoming Operations & Maintenance Manager with an effective date of January 1, 2023. Discussion followed.

Engineering Department Report

Hunter provided an update on district projects, including clearing and installation at the Euclid Sewer Pump Station, design and planning for the Division 7 Reservoir replacement, and coating evaluations at the Division 22 and 30 reservoirs, and progress on a \$2 million hazard mitigation grant related to seismic retrofits at several District sites. Discussion followed.

Finance Department Report

Signs reported that water and sewer fund revenues have thus far exceeded expenditures as budgeted. She highlighted that past due accounts are down 57% from the same time last year, and touched on the District's bond payments and investment opportunities.

Operations & Maintenance Department Report

Winters gave a report on field crew operations, including an ongoing focus on safety, progress on annual wet well inspections, an update on the District's camera van, and development as the watershed building window comes to a close.

With no further business, Abele adjourned the Regular Session at 8:39 a.m.



Board President, Laura Abele

Attest: 

Recording Secretary, Rachael Hope

Minutes approved by motion at Regular Special Board Meeting on 10/12/2022
Date Minutes Approved