



1220 Lakeway Dr • Bellingham, WA 98229

REGULAR SESSION OF THE BOARD OF COMMISSIONERS

Minutes

September 11, 2024

Commissioner Jeff Knakal called the Regular Session to order at 6:32 p.m.

Attendees: Commissioner John Carter (v) General Manager Justin Clary
Commissioner Bruce Ford (v) Recording Secretary Rachael Hope
Commissioner Jeff Knakal (v)
Commissioner David Holland (v)

Excused Absence: Commissioner Todd Citron

No public were in attendance. Attendees noted with a (v) attended the meeting virtually.

Consent Agenda

Action Taken

Ford moved, Holland seconded, approval of:

- Minutes for the Minutes for the August 28, 2024 Regular Board Meeting
- Payroll for Pay Period #18 (08.17.2024 through 08.30.2024) totaling \$47,766.60
- Benefits for Pay Period #18 totaling \$53,795.88
- Accounts Payable Vouchers totaling \$851,652.82

Motion passed.

Euclid Sewer Lift Station Improvements Project Public Works Contract Close Out

Clary explained that the Euclid Sewer Lift Station is located along the westerly shore of Lake Whatcom, and prior to recent improvements, the station and system controls had last been upgraded in 1999. Following a public bid process, the District Board awarded the construction contract for improvements to the station to Colacurcio Brothers, Inc. during a regularly scheduled meeting on March 9, 2022. Though the project was delayed significantly due to supply chain issues and operational challenges, the contractor has now completed all work and contract requirements.

Action Taken

Holland moved, Ford seconded, to accept the Euclid Sewer Lift Station Improvements Project public works contract performed by Colacurcio Brothers. Inc. as complete and authorize staff to close out the public works contract. Motion passed.

2025 Washington State Legislative Session Agenda

Clary recalled that as a special purpose district authorized under Title 57 of the Revised Code of Washington, actions of the Washington State Legislature can directly impact the Lake Whatcom Water and Sewer District’s powers and authority, operational requirements, and revenue streams. Recognizing this, the District for the past several years has actively engaged with legislators of the 40th and 42nd legislative districts, which represent District customers. Clary presented a draft legislative agenda for the 2025 legislative session, which was crafted based upon District priorities, as well as in support of Washington Association of Sewer and Water Districts (WASWD) legislative priorities.

Action Taken

Holland moved, Ford seconded, to approve the 2025 Washington State legislative session agenda as presented. Motion passed.

General Manager’s Report

Clary updated the Board on several topics, including completed work at the Midnight Court sewer blockage, details on the Department of Ecology’s nutrient permit requirements, and completion of the 2022-23 audit by the State Auditors Office, giving the District a run of 17 consecutive years of clean audits. Clary also recognized Finance Manager Jenny Signs for her appointment to the HRA VEBA Board of Trustees. Discussion followed.

Commissioner Carter assumed control of the meeting at this time.

Executive Session Per RCW 42.30.110(1)(g)

Carter recessed the Regular Session to Executive Session at 6:55 p.m. It was estimated that the Executive Session would take about 15 minutes and end at 7:10 p.m. The purpose of the Executive Session was to review the performance of a public employee (General Manager performance evaluation). No action was taken, and Carter recessed the Executive Session and reconvened the Regular Meeting at 7:10 p.m.

With no further business, Carter adjourned the regular session at 7:10 p.m.


Board President, Todd Citron

Attest: 
Recording Secretary, Rachael Hope

Minutes approved by motion at Regular Special Board Meeting on 9/25/2024