



1220 Lakeway Dr • Bellingham, WA 98229

## REGULAR SESSION OF THE BOARD OF COMMISSIONERS

# Minutes

*December 11, 2024*

Board President Todd Citron called the Regular Session to order at 6:30 p.m.

**Attendees:** Commissioner Todd Citron (v)                      General Manager Justin Clary  
Commissioner John Carter                                              Engineering Manager Greg Nicoll  
Commissioner Jeff Knakal                                              Finance Manager Jenny Signs  
Commissioner David Holland (v)                                      Operations Manager Jason Dahlstrom  
Recording Secretary Rachael Hope                                      District Legal Counsel Bob Carmichael

**Excused Absence:** Commissioner Bruce Ford

No public were in attendance. Attendees noted with a (v) attended the meeting virtually.

### Consent Agenda

#### Action Taken

Carter moved, Knakal seconded, approval of:

- Minutes for the November 26, 2024 Special Board Meeting
- Payroll for Pay Period #25 (11.23.2024 through 12.06.2024) totaling \$49,972.63
- Benefits for Pay Period #25 totaling \$57,189.37
- Accounts Payable Vouchers totaling \$300,654.03

Motion passed.

### Board of Commissioners Meeting Date/Time Discussion

As a water-sewer district authorized under Title 57 of the Revised Code of Washington, the Lake Whatcom Water and Sewer District is subject to the requirements of the Open Public Meetings Act. The Board of Commissioners typically meets twice a month in alignment with the District's Administrative Code; at 6:30 p.m. on the second Wednesday of each month and at 8:00 a.m. on the last Wednesday of each month. As this schedule had not been revisited in some years, Commissioner Carter requested its addition to the agenda. Discussion followed.

### General Manager's Report

Clary updated the Board on several topics, including outreach to customers displaced by the November 19 bomb cyclone, a recent meeting of officials from various cities throughout Whatcom

County to provide comment on the new Whatcom County Comprehensive Plan, the retirement of the current Sudden Valley Community Association General Manager, and the District's FEMA Hazard Mitigation grants. Discussion followed.

**Closed Session – Collective Bargaining**

Citron recessed the Regular Session to Closed Session at 6:55 p.m. The purpose of the Closed Session was considering issues related to collective bargaining with a labor union. Citron reconvened the Regular Meeting at 7:22 p.m.

**Action Taken**

**Carter moved, Knakal seconded, to authorize the general manager to execute the 2025-2028 collective bargaining agreement with the American Federation of State, County and Municipal Employees, Council 2, Local 114WD with revisions incorporated subject to union ratification. Motion passed.**

With no further business, Citron adjourned the regular session at 7:24 p.m.



Board President, Todd Citron

Attest: 

Recording Secretary, Rachael Hope

Minutes approved by motion at  Regular  Special Board Meeting on Jan 8, 2025